

The Tempe Way



MISSION:

To make Tempe the best place to live, work and play.

VALUES:

People... Integrity... Respect... Openness... Creativity... Quality...

Household Products Collection Center Intern

(Water Utilities Department)

\$10.50/hour

Temporary – Unclassified Position – Non Benefited
One Year Assignment

OPENING DATE: September 2, 2004

CLOSING DATE: September 17, 2004

HOURS/LOCATION: 6:30 a.m. – 3:00 p.m. Friday and Saturday only at 1320 E. University, Tempe

MINIMUM QUALIFICATIONS:

Some experience in environmental program management, environmental compliance or environmental engineering is desirable, but not required. Equivalent of completion of twelfth grade supplemented by college level courses in Environmental Engineering, Environmental Science, Chemistry, or a related field. Approved OSHA 40 Hour Hazwoper training is desirable. Any other health and safety training related to household hazardous waste.

ADDITIONAL REQUIREMENTS:

This position requires possession of an appropriate Arizona driver's license. Position will require lifting up to 50 lbs. Post offer, pre-employment physical is required. City employees must subscribe to and promote the City of Tempe's Mission and Values. Our Mission is to make Tempe the best place to live, work and play. We Value People... Integrity... Respect... Openness... Creativity... and Quality.

REPRESENTATIVE DUTIES:

- Day to day activities related to the operation of the Household Hazardous Waste (HHW) facility
- Unload vehicles dropping off material at the Household Products Collection Center (HPCC)
- Segregate materials into proper DOT shipping classes (Flammable, Corrosive, Oxidizers, etc.)
- Bulk Materials such as Non RCRA and Flammable liquids into larger containers for mixing or disposal.
- Be able to do basic chemical analysis for unknowns including pH, oxidizer, flammability, and pesticide testing.
- Move empty and full drums into storage area for transportation.
- Assist in receiving and moving materials used for packaging of items.
- Operate a variety of office equipment including a computer; input and retrieve data and text.
- Proficiency with Microsoft Word, Excel and Access

SELECTION CRITERIA:

An official City of Tempe application must be filled out in order to qualify for this position. Applicants whose experience and training most closely suit the needs of the City may be selected for further testing/interviews. Falsifying information or lying during any stage of the selection/hiring process will make you ineligible for new or continued City employment.

APPLICATIONS:

Mail to:
Water Utilities Department
Attn: Lorinda Bush
255 E. Marigold Lane
Tempe, AZ 85281